

Partnership Agreement Confirmation

Date: [Insert Date]

To: [Partner's Name]

[Partner's Address]

Dear [Partner's Name],

We are pleased to confirm our partnership agreement dated [Insert Agreement Date] regarding [Brief Description of Partnership Purpose]. As discussed, the terms will be as follows:

- **Roles and Responsibilities:** [Detail specific roles and responsibilities of each party]
- **Duration:** [Specify the period of the partnership]
- **Financial Contributions:** [Outline the financial commitments of each party]
- **Profit Sharing:** [Detail how profits will be shared]

Please acknowledge your acceptance of this partnership agreement by signing below.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Company Address]

Partner's Signature: _____

Date: _____