

Exit Interview Summary Report

Employee Name: John Doe

Position: Marketing Specialist

Department: Marketing

Interview Date: September 25, 2023

1. Reason for Leaving

John expressed his desire to seek new opportunities for career growth and development.

2. Job Satisfaction

Overall, John rated his job satisfaction as a 7 out of 10. He enjoyed the team dynamics and collaborative environment.

3. Feedback on Management

John appreciated the management style but suggested more regular feedback sessions for employee development.

4. Suggestions for Improvement

More training and development programs could be beneficial to retain employees looking for growth.

5. Final Comments

John thanked the team for the experiences and expressed hope for future collaboration.

Prepared By:

HR Department

Date: September 26, 2023