

Exit Interview Questions Guide

Dear [Employee's Name],

As part of our exit interview process, we would like to gather your feedback and insights regarding your experience at [Company Name]. The following questions are designed to help us understand your perspective and improve our organization.

Exit Interview Questions

1. What prompted you to start looking for a new job?
2. What factors influenced your decision to leave?
3. Were there any specific incidents that contributed to your decision?
4. How would you describe your overall experience working at [Company Name]?
5. What did you enjoy most about your role?
6. What suggestions do you have for improving the workplace culture?
7. How do you feel about the support and resources provided by the company?
8. Would you consider returning to [Company Name] in the future? Why or why not?
9. Do you have any additional comments or feedback for us?

Thank you for taking the time to share your thoughts. Your feedback is invaluable in helping us strive for continuous improvement.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]