

Merger Notification

Date: [Insert Date]

Dear [Supplier's Name],

We are writing to inform you that [Your Company Name] has entered into a merger with [Merger Company Name]. This merger is aimed at expanding our business capabilities and enhancing the services we provide to our partners.

As a valued supplier, we want to assure you that this merger will not affect our current agreements and relationships. We remain committed to maintaining our cooperation and we anticipate that this merger will create even more opportunities for collaboration.

We appreciate your continued support and partnership during this transition. Should you have any questions or require further information, please do not hesitate to reach out to [Contact Name] at [Contact Information].

Thank you for your understanding and support.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]