

Welcome to the Team!

Dear [New Hire's Name],

We are excited to welcome you to [Company Name]! As you prepare to start your journey with us, we want to ensure you have access to all the resources you need to succeed.

Onboarding Resources:

- [Employee Handbook](#) - A comprehensive guide to our policies and culture.
- [Training Schedule](#) - Your roadmap for initial training sessions.
- [IT Support](#) - For any tech-related questions or issues.
- [Payroll Information](#) - Details on compensation and benefits.
- [Meet the Team](#) - Get to know your colleagues!

If you have any questions before your start date, feel free to reach out to your supervisor or the HR department. We're here to help!

Looking forward to having you on board!

Best regards,
[Your Name]
[Your Position]
[Company Name]