

# Advocacy Letter Template

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Institution/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to you in support of [Applicant's Name], who is applying for the [Name of Scholarship Program] scholarship. I have had the pleasure of knowing [Applicant's Name] for [duration] and have been consistently impressed by [his/her/their] dedication to [his/her/their] academic and personal growth.

[Applicant's Name] has demonstrated exceptional [skills/qualities related to the scholarship], particularly [specific example]. As [he/she/they] embarks on this next chapter in [his/her/their] educational journey, I firmly believe that this scholarship will not only assist [him/her/them] financially but also empower [him/her/them] to further pursue [his/her/their] passion in [field of study or career path].

I wholeheartedly endorse [Applicant's Name] for this opportunity and believe that [his/her/their] contributions to the [community/school/field] will be greatly enhanced by receiving this scholarship.

Thank you for considering [Applicant's Name] as a deserving candidate for the [Name of Scholarship Program] scholarship. Please feel free to contact me at [Your Phone Number] or [Your Email] if you have any questions or need further information.

Sincerely,

[Your Name]

[Your Title/Relationship to Applicant]

[Your Institution/Organization Name]

[Your Phone Number]

[Your Email]