

Pension Fund Beneficiary Notification

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to inform you that you have been designated as a beneficiary of the pension fund associated with [Name of the Deceased/Member]. As a beneficiary, you are entitled to receive the minimum benefits as outlined in the pension plan.

Please find attached the necessary documents and information regarding the benefits you are eligible for. We encourage you to review the materials carefully and reach out to our office if you have any questions or require assistance in the claims process.

We hope this notification provides clarity during this time. Should you need further assistance, feel free to contact us at [Contact Information].

Sincerely,

[Your Name]

[Your Position]

[Pension Fund Organization Name]

[Contact Information]