

# Grant Application for International Assistance

Date: [Insert Date]

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Recipient's Name]  
[Recipient's Title]  
[Organization Name]  
[Organization Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request a grant of [amount] from [Organization Name] to support [briefly describe the project or initiative] in [location]. Our organization, [Your Organization Name], is dedicated to [mission or purpose of your organization], and we believe that this project aligns closely with the goals of your organization.

With the support of your grant, we aim to [briefly explain the objectives and impact of the project]. This initiative will not only [mention primary benefit] but also [mention any secondary benefits], contributing to [larger goal or mission].

We have enclosed detailed information regarding our project proposal, including budget outlines, project timelines, and anticipated outcomes. We are committed to transparency and accountability, ensuring that the grant will be utilized effectively for the intended purposes.

Thank you for considering our application. We look forward to the possibility of collaborating with [Organization Name] to make a meaningful impact in [describe the target community or area]. Please feel free to contact me at [your phone number] or [your email] for any further information or clarification.

Sincerely,

[Your Name]  
[Your Title]  
[Your Organization Name]  
[Your Organization Website]