

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Agency/Department Name]

[Agency Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request increased funding for road maintenance in [Your Community/Region]. As a concerned resident and advocate for public safety, I believe that the current state of our roads poses significant risks to drivers, cyclists, and pedestrians alike.

Over the past few years, we have witnessed a decline in road conditions, characterized by numerous potholes, damaged road signs, and inadequate lighting. These issues not only contribute to vehicle damage but also increase the likelihood of accidents.

I urge you to consider allocating additional resources towards road maintenance in our area. Improved infrastructure will enhance safety, support local commerce, and promote a higher quality of life for all residents.

Thank you for your attention to this vital matter. I look forward to your response and hope for positive developments in our road maintenance efforts.

Sincerely,

[Your Name]