

Trade Agreement Confirmation

Date: [Insert Date]

To:

[Recipient Name]

[Company Name]

[Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are pleased to confirm our trade agreement dated [Insert Agreement Date] between [Your Company Name] and [Recipient Company's Name]. This agreement outlines the terms and conditions under which we will conduct our business transactions.

Key terms of the agreement include:

- Goods/Services to be traded: [Insert Details]
- Pricing Structure: [Insert Details]
- Delivery Terms: [Insert Details]
- Payment Terms: [Insert Details]

Both parties acknowledge and agree to the terms set forth in this agreement. We look forward to a mutually beneficial partnership.

If you have any questions or require further clarification, please do not hesitate to contact us.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Phone Number]

[Email Address]