

Expression of Interest in Trade Collaboration

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Company]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Recipient Name]

[Recipient Title]

[Recipient Company]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express our interest in exploring potential trade collaboration opportunities between [Your Company] and [Recipient Company]. As a leading company in [Your Industry/Field], we are keen to leverage our expertise and resources to create mutually beneficial partnerships.

We believe that a collaboration can bring significant value by [briefly mention potential benefits or synergies]. We would be delighted to discuss this further and explore how we can work together.

Please let us know a convenient time for you to discuss this collaboration. We look forward to the possibility of working together to achieve our mutual goals.

Thank you for considering our proposal. We hope to hear from you soon.

Sincerely,

[Your Name]

[Your Title]

[Your Company]