

Grant Proposal Letter

[Your Name]

[Your Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Grantor's Name]

[Grantor's Title]

[Grantor's Organization]

[Grantor's Address]

[City, State, Zip Code]

Dear [Grantor's Name],

We are writing to request funding for [briefly describe your project/program] that will [explain the purpose and impact of the project]. Our organization, [Organization Name], is committed to [state mission or goals].

Through [project/program name], we aim to [specific objectives and intended outcomes]. This initiative will directly benefit [target population/community] by [describe benefits].

We are seeking a grant of [specific amount] to support [explain how the funds will be used]. Your support will make a significant difference in our efforts to [describe the change or impact].

Thank you for considering our proposal. We look forward to the possibility of partnering with [Grantor's Organization] to make a positive impact in our community.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]