

Resignation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective [last working day, typically two weeks from the date above]. This decision comes after much contemplation, as I have decided to pursue my passion for the arts.

Working at [Company's Name] has been a valuable experience for me, and I have gained skills and knowledge that I will carry forward in my artistic journey. I am grateful for the support and opportunities I have received during my time here.

Thank you for understanding my decision. I hope to stay in touch and wish the company continued success.

Sincerely,

[Your Name]