

# Collaboration Proposal for Co-Hosted Event

Date: [Insert Date]

To: [Influencer's Name]

From: [Your Name]

[Your Company/Organization Name]

[Your Contact Information]

## **Subject: Proposal for Collaboration on [Event Name]**

Dear [Influencer's Name],

I hope this message finds you well. I am [Your Position] at [Your Company/Organization Name]. We are planning an exciting event called [Event Name] on [Event Date] and would love for you to join us as a co-host.

This event aims to [briefly explain the purpose of the event and its goals]. Your unique influence and connection with [specific audience] would greatly enhance our outreach and impact.

### **Proposed Collaboration Details:**

- **Event Date:** [Event Date]
- **Location:** [Event Location]
- **Co-Host Responsibilities:** [Briefly outline expected roles]
- **Promotion Strategy:** [Outline how you plan to promote the event]
- **Compensation:** [Outline any compensation or benefits offered]

We believe this collaboration could be mutually beneficial and would love to discuss this opportunity further. Please let me know your availability for a call or meeting in the upcoming week.

Thank you for considering our proposal. I look forward to the possibility of working together to make [Event Name] a success!

Warm regards,

[Your Name]

[Your Position]

[Your Company/Organization Name]

[Your Contact Information]