Influencer Presence Confirmation

Date: [Insert Date]

Dear [Influencer's Name],

We are excited to confirm your presence at our upcoming event, [Event Name], which will take place on [Event Date] at [Event Location]. Your participation is invaluable to us, and we are thrilled to have you on board.

Please find the details of the event below:

Date: [Event Date] Time: [Event Time] Venue: [Event Location]

• Agenda: [Brief Agenda Details]

Kindly let us know if you have any special requests or requirements. We look forward to a successful collaboration.

Best Regards,

[Your Name][Your Position][Your Company][Your Contact Information]