

# Confirmation of Attendance

Date: [Insert Date]

Dear [Influencer's Name],

We are pleased to confirm your attendance at [Event Name], scheduled for [Event Date] at [Event Location]. We are excited to have you join us for this special event.

Details of the event are as follows:

- **Date:** [Event Date]
- **Time:** [Start Time] - [End Time]
- **Venue:** [Event Location]
- **Agenda:** [Brief Agenda]

Please let us know if you have any special requirements or if there's anything specific you would like to discuss during the event.

We look forward to seeing you and creating memorable moments together!

Best Regards,  
[Your Name]  
[Your Position]  
[Your Company]  
[Contact Information]