

Resignation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective [Last Working Day].

It has been an incredible opportunity to be a part of this start-up, and I am truly grateful for the support and guidance you and the team have provided during my time here. I have learned so much and have enjoyed contributing to our shared goals.

I appreciate the chance to work with such talented individuals and to be part of something as dynamic as this start-up. I hope to carry the skills and experiences I've gained here into my future endeavors.

Please let me know how I can assist during the transition period. I wish you and the company continued success.

Thank you once again for everything.

Sincerely,

[Your Name]