## **Notification of Upcoming Student Activities**

Dear Students and Parents,

We are excited to inform you about the upcoming activities scheduled for our students. Please find the details below:

## **Activity Schedule**

Date	Activity	Time	Location
October 15, 2023	Sports Day	9:00 AM - 2:00 PM	Main Field
October 22, 2023	Science Fair	10:00 AM - 4:00 PM	School Auditorium
October 30, 2023	Halloween Costume Contest	1:00 PM - 3:00 PM	Classroom 101

We encourage all students to participate and make the most of these opportunities. If you have any questions or require further information, please do not hesitate to contact us.

Thank you for your continued support.

Sincerely,

John Doe

**Activities Coordinator** 

XYZ School