

Summer Internship Acceptance Response

Date: [Insert Date]

Dear [Employer's Name],

I am writing to formally accept the offer for the Summer Internship position at [Company Name]. I truly appreciate the opportunity to contribute to your team and gain valuable experience in [relevant field/area].

I am excited to start on [Start Date] and am looking forward to working with you and the team to achieve [specific goals/expectations]. Please let me know if there are any forms or documentation I need to complete prior to my start date.

Thank you once again for this wonderful opportunity. I look forward to joining [Company Name]!

Sincerely,

[Your Name]

[Your Phone Number]

[Your Email Address]