

# Welcome Coffee Event Invitation

Dear Exchange Students,

We are excited to welcome you to our campus! To help you settle in and meet fellow students, we invite you to our Welcome Coffee Event.

**Date:** [Insert Date]

**Time:** [Insert Time]

**Location:** [Insert Location]

Please RSVP by [Insert RSVP Date] to ensure we have enough treats for everyone!

We look forward to meeting you!

Best Wishes,

[Your Name]

[Your Position]

[Your Institution]