

# Welcome to Our University!

Dear [Student's Name],

We are excited to invite you to our New Exchange Student Orientation! This event will provide you with essential information and resources to help you make the most of your exchange experience.

**Date:** [Date]

**Time:** [Time]

**Location:** [Location]

Please RSVP by [RSVP Date] to confirm your attendance. We look forward to meeting you and helping you settle into your new life at [University Name]!

Best regards,

[Your Name]

[Your Position]

[University Name]

[Contact Information]