

Reminder: Parent-Teacher Collaboration Gathering

Dear Parents,

We would like to remind you about the upcoming Parent-Teacher Collaboration Gathering scheduled for **[Date]** at **[Time]**. The event will be held in **[Location]**.

This gathering provides an excellent opportunity for us to come together, discuss your child's progress, and collaborate on strategies to support their learning journey.

We hope to see everyone there!

Best regards,

[Your Name]

[Your Position]

[School Name]

[Contact Information]