

Notice of Additional Educational Services

Date: [Insert Date]

Dear [Parent/Guardian's Name],

We hope this message finds you well. We are writing to inform you that your child, [Child's Name], has been identified as eligible for additional educational services in accordance with our school's academic support programs.

These services are designed to support [Child's Name]'s learning needs and academic growth. The additional services will include [brief description of services, e.g., tutoring sessions, homework assistance, etc.]. This support will be available starting on [start date].

We encourage your active participation in this process. Should you have any questions or wish to discuss this further, please feel free to reach out to us at [contact information].

Thank you for your continued support and collaboration.

Sincerely,

[Your Name]

[Your Position]

[School Name]

[Contact Information]