

Dear [Recipient's Name],

We hope this message finds you well. We would like to inform you about a modification to the lesson schedule.

Due to [reason for modification], the following changes will take effect starting [date]:

- **Original Lesson:** [Original Lesson Name] **New Date/Time:** [New Date/Time]
- **Original Lesson:** [Original Lesson Name] **New Date/Time:** [New Date/Time]
- **Original Lesson:** [Original Lesson Name] **New Date/Time:** [New Date/Time]

We apologize for any inconvenience this may cause and appreciate your understanding. Please feel free to reach out if you have any questions or concerns.

Thank you for your cooperation.

Sincerely,
[Your Name]
[Your Position]
[Your Contact Information]