

Class Schedule Update Notification

Dear [Student's Name],

We hope this message finds you well. We are writing to inform you about an update to your class schedule for the upcoming semester.

Updated Schedule

Course	Day	Time	Location
[Course Name]	[Day]	[Time]	[Location]
[Course Name]	[Day]	[Time]	[Location]

Please make note of these changes and update your plans accordingly. If you have any questions or concerns, feel free to reach out to the administration office.

Thank you for your understanding.

Best regards,
[Your Name]
[Your Position]
[School/Institution Name]
[Contact Information]