

Notice of Altered Class Timings

Dear Students and Parents,

We hope this message finds you well. We would like to inform you of a change in the class timings for the upcoming semester.

Effective from **DATE**, the new class schedule will be as follows:

- Monday - Friday: 9:00 AM - 2:00 PM
- Saturday: 10:00 AM - 1:00 PM

Please update your schedules accordingly. We appreciate your understanding and cooperation.

If you have any questions or concerns, feel free to reach out to us at **contact@example.com**.

Thank you for your attention.

Best regards,

Your School Name
Contact Information