

# Letter Regarding Behavioral Concerns Impacting Academic Performance

Date: [Insert Date]

Dear [Parent/Guardian's Name],

I hope this message finds you well. I am writing to discuss some behavioral concerns I have observed regarding your child, [Student's Name], in class. These behaviors have started to impact their academic performance.

Specifically, I have noticed the following issues:

- [Describe specific behavior #1]
- [Describe specific behavior #2]
- [Describe specific behavior #3]

While [Student's Name] shows great potential, these behaviors have led to [specific academic impacts - e.g., missed assignments, declining grades]. I believe that addressing these concerns collaboratively can help your child succeed.

I would like to schedule a meeting to discuss this matter further and create a plan to support [Student's Name]. Please feel free to contact me at [Your Phone Number] or [Your Email Address] to arrange a convenient time.

Thank you for your attention to this important matter. I look forward to working together to support [Student's Name].

Sincerely,

[Your Name]

[Your Title/Position]

[School Name]

[Contact Information]