

# Academic Warning Notice

Date: [Insert Date]

Dear [Student's Name],

We are writing to inform you that your academic performance has raised some concerns. As of [Insert Date], your current GPA is [Insert GPA], which is below the required minimum standard of [Insert Standard GPA].

This warning serves as a notification that you are at risk of not meeting the academic requirements necessary to continue in your current program. We encourage you to take immediate action to improve your academic standing.

Please consider the following recommendations:

- Schedule a meeting with your academic advisor.
- Utilize campus resources such as tutoring and study groups.
- Develop a study plan to better manage your course workload.

It is important to address these issues promptly. Failure to improve your academic performance may result in further academic action.

If you have any questions or need support, please do not hesitate to reach out to the academic advising office.

Sincerely,

[Your Name]

[Your Position]

[Institution's Name]