

Student Exchange Program Scholarship Details

Date: [Insert Date]

Dear [Recipient's Name],

We are pleased to inform you that you have been selected for the Student Exchange Program. As part of this prestigious scholarship, you will have the opportunity to study at [Host Institution] in [Host Country] for [Duration].

Scholarship Details:

- **Amount:** [Scholarship Amount]
- **Coverage:** [Tuition Fees, Living Expenses, Travel Costs, etc.]
- **Program Duration:** [Start Date] to [End Date]

Requirements:

1. Maintain a minimum GPA of [Required GPA]
2. Complete the exchange program evaluation form
3. Participate in mandatory pre-departure orientation

Please confirm your acceptance of the scholarship by [Response Deadline]. If you have any questions, do not hesitate to contact us at [Contact Information].

Congratulations once again on your achievement!

Sincerely,

[Your Name]

[Your Position]

[Institution Name]

[Contact Information]