

Host Family Assignment

Date: [Insert Date]

Dear [Host Family's Name],

We are pleased to inform you that you have been selected to be a host family for our Student Exchange Program. We appreciate your willingness to open your home to an international student and help them experience life in [City/Country].

The student assigned to your family is [Student's Name], who will be arriving on [Arrival Date]. [He/She/They] is from [Student's Country] and is excited about the opportunity to learn about your culture and share [his/her/their] own.

Please find attached the student's profile which includes details about their interests, dietary restrictions, and any other relevant information that will help you prepare for their arrival.

We encourage you to reach out to [Student's Name] before their arrival to start building a rapport. This will help make the transition smoother for both your family and the student.

Thank you once again for your commitment to this enriching experience. Should you have any questions or need further information, please do not hesitate to contact us.

Sincerely,
[Your Name]
[Your Position]
[Organization Name]
[Contact Information]