

# Dear [Recipient's Name],

We are excited to invite you to participate as a classroom aide in our upcoming school year at [School Name]. Your skills and passion for education would greatly benefit our students.

Your involvement will not only enrich the learning experience but also provide invaluable support to our teachers and staff. We believe that your presence will make a positive impact on our classroom environment.

Please join us for an orientation session on [Date] at [Time] in [Location]. This meeting will cover your role, responsibilities, and how you can contribute to our students' success.

If you have any questions or require further information, feel free to reach out to me at [Your Contact Information].

We hope you can join us in making this school year a wonderful experience for our students!

Best regards,

[Your Name]

[Your Position]

[School Name]

[Contact Information]