

Reminder: Canceled School Function

Dear Parents and Guardians,

We hope this message finds you well. This is a friendly reminder that the scheduled **School Function** on **Date** has been canceled due to **reason for cancellation**.

We apologize for any inconvenience this may cause and appreciate your understanding. We will keep you updated regarding any future events.

Thank you for your continued support.

Sincerely,

Your School Name

Date