

# Dear [Recipient's Name],

We are pleased to inform you that your research proposal titled "[**Proposal Title**]" has been selected for funding under the [Grant Name] program.

Your commitment to advancing knowledge in [Research Field] aligns perfectly with our mission, and we are excited to support your endeavor with a grant of [Amount] over the course of [Duration].

Please find attached the official grant agreement and guidelines for the disbursement of funds. We encourage you to review these materials carefully and return the signed agreement by [Deadline Date].

Once again, congratulations on this achievement. We look forward to seeing the positive impact of your research.

Best regards,  
[Your Name]  
[Your Title]  
[Department/Faculty]  
[University/Institution Name]