

Faculty Research Grant Results

Date: [Insert Date]

To: [Faculty Member's Name]

Department: [Department Name]

Subject: Results of Your Research Grant Application

Dear [Faculty Member's Name],

We are writing to inform you of the results of your application for the [Name of Grant] for the year [Year]. After careful consideration, the review committee has completed its evaluations.

We are pleased to inform you that your proposal titled "[Title of Project]" has been [funded/not funded].

If funded, you will receive [amount of funding] to support your research over the duration of the grant. More details about the disbursement process will be sent to you shortly.

If not funded, we encourage you to consider the committee's feedback, which is attached to this letter, as you revise your proposal for future submissions.

Thank you for your commitment to advancing research in our faculty. We appreciate your effort and dedication.

Sincerely,

[Your Name]

[Your Position]

[Department Name]

[Contact Information]