

Faculty Research Grant Approval Notification

Dear [Faculty Member's Name],

We are pleased to inform you that your research grant proposal titled "[**Proposal Title**]" has been approved for funding. After careful review, the committee found your project to be impactful and aligned with our research priorities.

The approved budget amounts to **[\$Amount]** and is intended to support the following activities:

- [Activity 1]
- [Activity 2]
- [Activity 3]

We encourage you to begin your project as soon as possible and to adhere to the overall timeline outlined in your proposal. Please submit any required documentation to [Department or Office Name].

If you have any questions or need further assistance, do not hesitate to reach out.

Congratulations again on this achievement!

Sincerely,

[Your Name]
[Your Title]
[University/Department Name]
[Contact Information]