

Part-Time Internship Opportunity

Dear [Recipient's Name],

We are excited to announce a part-time internship opportunity for recent graduates at [Company Name]. This internship is designed to provide valuable hands-on experience in [specific field or industry].

Internship Details:

- **Position:** [Internship Position Title]
- **Duration:** [Duration, e.g., 3 months]
- **Hours:** [Hours per week]
- **Location:** [Location or mention if remote]

Responsibilities:

- [Responsibility 1]
- [Responsibility 2]
- [Responsibility 3]

Qualifications:

- [Qualification 1]
- [Qualification 2]
- [Qualification 3]

If you are interested, please send your resume and cover letter to [Email Address] by [Application Deadline]. We look forward to your application!

Best regards,
[Your Name]
[Your Title]
[Company Name]