

Inquiry for Scholarship Funding Assistance

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Scholarship Committee's Name]

[Institution/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Scholarship Committee's Name],

I am writing to inquire about potential scholarship funding assistance available through your organization. I am currently a [Your Current Status, e.g., undergraduate student, high school senior] at [Your Institution/School Name] and am interested in pursuing [Your Field of Study or Major].

Due to [Your Reason for Assistance, e.g., financial difficulties, unexpected expenses], I am seeking financial assistance to help support my educational goals. I would greatly appreciate any information regarding scholarship options, eligibility criteria, and application procedures.

Thank you for your time and assistance. I look forward to your response.

Sincerely,

[Your Name]