

Snow Day Closure Announcement

Dear Parents and Guardians,

We hope this message finds you well. Due to the severe weather conditions and forecasted snowfall, we have made the decision to close the school on **[Insert Date]**. The safety of our students and staff is our top priority.

All classes and extracurricular activities will be canceled for the day. Please ensure that your child remains safe and warm at home.

We will keep you updated regarding any changes and will notify you of plans for resuming classes. Thank you for your understanding and cooperation.

Stay safe!

Sincerely,

[Your Name]
[Your Position]
[School Name]