

Dear Students,

I hope this message finds you well. I am writing to share some important news with you. After many wonderful years of teaching and guiding you through your academic journeys, I have decided to retire at the end of this school year.

Reflecting on my time here, I feel grateful for the memories we've created together, the lessons we've learned, and the moments we've shared. Each of you has brought joy and inspiration to my life, and I will cherish these experiences forever.

Although I am excited about the next chapter of my life, I will miss each of you dearly. Remember to pursue your dreams and never stop learning. I hope to hear about all your future successes!

Thank you for being such an important part of my life. I wish you all the best in your studies and beyond.

Warmest regards,

[Your Name]

[Your Subject/Grade]

[School Name]