

Class Project Presentation Time Confirmation

Dear [Recipient's Name],

I hope this message finds you well. I am writing to confirm the scheduled time for our class project presentation.

Our presentation is set for [**Date**] at [**Time**]. We will be meeting in [**Location**].

Please let me know if this time is still convenient for you or if there are any changes that need to be made.

Thank you for your attention. We look forward to presenting our project!

Best regards,

[Your Name]

[Your Class/Group]

[Your Contact Information]