

# Alumni Testimonial Request for Professional References

Date: [Insert Date]

Dear [Alumni's Name],

I hope this message finds you well. As I embark on the next chapter of my professional journey, I am reaching out to kindly request your support in the form of a testimonial that highlights our experience together during my time at [University/College Name].

Your insights and perspective would be invaluable in showcasing my skills and contributions, particularly in [specific context or project]. I believe that your testimonial could greatly enhance my prospects as I apply for [specific job, internship, or opportunity].

If you are willing to assist, I can provide you with additional information or talking points to make the process easier. Please let me know if you have time for a brief call or if you would prefer to correspond via email.

Thank you very much for considering my request. I truly appreciate your support and guidance.

Warm regards,

[Your Name]

[Your Degree and Graduation Year]

[Your Phone Number]

[Your Email Address]