

Request for Alumni Testimonial

Dear [Alumni Name],

We hope this message finds you well. As we prepare for our upcoming event, [Event Name], scheduled for [Date], we are reaching out to request your valuable feedback and testimonial about your experience at [University/Organization Name].

Your insights as an esteemed alumnus/alumna are crucial in highlighting the impact of our institution and encouraging future students to join our community. We would appreciate it if you could share a brief testimonial (2-3 sentences) reflecting on your time with us and how it contributed to your journey.

We plan to feature selected testimonials in our promotional materials and on our website. If you're willing to contribute, please send your testimonial to us by [Deadline].

Thank you for considering our request. We look forward to your response!

Best regards,

[Your Name]

[Your Position]

[University/Organization Name]

[Contact Information]