

Dear [Alumni Name],

We hope this message finds you well. As a valued member of our alumni community, your experiences and insights are incredibly important to us.

We are reaching out to request your testimonial about your time at [Institution Name] and how it has impacted your community engagement efforts. Your story could inspire current students and fellow alumni to get involved and make a difference.

Please feel free to share any specific projects or initiatives you've undertaken, as well as how your education has equipped you to contribute to your community.

Thank you for considering our request. We are excited to hear from you and share your inspiring journey.

Warm regards,
[Your Name]
[Your Title]
[Institution Name]
[Contact Information]