

Announcement: New School Timetable

Dear Parents and Students,

We are pleased to inform you that a new school timetable will be implemented starting from **[Start Date]**.

The new timetable aims to enhance the learning experience and provide a more balanced schedule for all students. Please find below the key highlights:

- Classes will commence at **[Start Time]** and conclude at **[End Time]**.
- New subjects being introduced include **[Subject 1, Subject 2]**.
- Regular breaks and lunch will be provided to ensure student well-being.

Please find the complete timetable attached below:

[Download New Timetable](#)

We appreciate your understanding and support as we make this transition. If you have any questions, do not hesitate to contact our office.

Best regards,

[Your Name]

[Your Position]

[School Name]

[Contact Information]