

Confirmation of Learning Session Timetable

Dear [Recipient's Name],

We are pleased to confirm your learning session timetable as follows:

- **Date:** [Date]
- **Time:** [Start Time] - [End Time]
- **Location:** [Venue/Platform]
- **Topics Covered:** [List of Topics]

If you have any questions or need further assistance, please do not hesitate to reach out.

Best regards,

[Your Name]

[Your Position]

[Your Organization]