

Your Name

Your Address

City, State, Zip Code

Email Address

Phone Number

Date

Manager's Name

Company's Name

Company's Address

City, State, Zip Code

Subject: Resignation Letter

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective [Last Working Day, typically two weeks from the date above].

This decision comes after careful consideration and is primarily due to ongoing compliance conflicts within my role. Despite my best attempts to navigate these challenges, it has become increasingly clear that my values and the company's compliance policies are not aligned.

It has been a valuable experience working with you and the team, and I truly appreciate the opportunities for professional growth and development. I am committed to ensuring a smooth transition and will gladly assist in handing over my responsibilities to whomever is appointed.

Thank you for understanding my situation. I wish [Company's Name] continued success in the future.

Sincerely,

[Your Name]