

Letter of Transition in Grading Practices

Date: [Insert Date]

Dear [Recipient's Name],

We hope this letter finds you well. We are writing to inform you about an important transition in our grading practices that will be implemented in the upcoming academic year.

As part of our commitment to enhancing student learning and ensuring fair assessments, we will be shifting to a standards-based grading system. This approach focuses on students' mastery of the subject matter and learning goals, rather than traditional point accumulation.

Key changes include:

- Evaluation based on students' understanding of key concepts and skills.
- A shift from letter grades to a scale that reflects proficiency levels.
- More frequent feedback and opportunities for reassessment for students.

We believe this new system will better support our students' learning and growth. We will be hosting informational sessions for parents and guardians to address any questions and concerns. Please look out for further communication regarding these meetings.

Thank you for your understanding and support as we work towards providing the best educational experience for our students.

Sincerely,

[Your Name]

[Your Position]

[School Name]

[Contact Information]