

Dear [Borrower's Name],

This is a friendly reminder that you have an overdue library book.

Title: [Book Title]

Due Date: [Original Due Date]

Please return the book to the library as soon as possible to avoid further late fees.

If you have already returned the book, please disregard this notice.

Thank you for your attention to this matter!

Sincerely,

[Your Library Name]

[Contact Information]