

# Overdue Book Notification

Dear [Borrower's Name],

We hope this message finds you well. This is a reminder that the following book you've borrowed from [Library Name] is now overdue:

- **Title:** [Book Title]
- **Author:** [Book Author]
- **Due Date:** [Due Date]

Please return the book to the library or renew it if you need more time. We value your membership and appreciate your attention to this matter.

If you have already returned this book or believe this notice is in error, please contact us at [Library Contact Information].

Thank you for being a responsible library member!

Sincerely,

[Your Name]  
[Your Position]  
[Library Name]