

Community Service Credit Verification

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to highlight my extracurricular contributions in the realm of community service, which I believe can be recognized for community service credits.

Throughout [insert time period], I have actively participated in the following community service activities:

- [Activity 1: Description and hours contributed]
- [Activity 2: Description and hours contributed]
- [Activity 3: Description and hours contributed]

These activities not only allowed me to give back to the community but also provided me with invaluable experiences and skills such as [mention any skills or experiences gained].

I trust this information will be helpful for verifying my community service credits. Thank you for considering my contributions.

Sincerely,

[Your Name]

[Your Contact Information]

[Your School/Organization]